



St. Seton's Secondary School

Ballyfermot, Dublin 10

Appendix F to St Seton's Code of Behaviour

Behaviour Review Committee (BRC)

Where a student continues to experience significant behavioural difficulties despite sustained intervention, the Principal may convene a Behaviour Review Committee as a final structured support prior to referral to the Board of Management.

February 2026



St. Seton's Secondary School

Ballyfermot, Dublin 10

1. Purpose of the Behaviour Review Committee (BRC)

The Behaviour Review Committee (BRC) is:

A final stage in St Seton's Code of Behaviour. It is an intensive, problem-solving intervention designed to educate and support students who continue to experience significant behavioural difficulty despite previous targeted interventions. It usually occurs before a referral to the Board of Management is considered.

The BRC is a collaborative intervention that takes into consideration the voice of the student, their parents / guardians, their peers and the position of the School.

Key aims:

- To **identify and review the full pattern of behaviour**, not just incidents
- To **identify and review unmet needs or barriers to change**
- To **agree a time-bound Behaviour Contract**

2. Referral to the Behaviour Review Committee (BRC)

A student may be referred to the Behaviour Review Committee where there are repeated unsuccessful completion of post suspension report cards and persistent behaviours of concern despite Level 2 and Level 3 supports (eg Pastoral Care Support from Tutor & Year Head; HSCL engagement; SET involvement; BFL support; Nurture Classroom; School Counselling; SCP support).

At this stage, the student's behaviour is approaching the threshold for BOM involvement with a potential recommendation for sanctions up to and including suspension and / or expulsion.

3. Composition of the Behaviour Review Committee

Core membership

- Principal (Chair)
- Deputy Principal
- Year Head
- Support staff member (e.g. SCP, HSCL, School Counsellor, BfL) - may attend where relevant

The core members of the BRC will meet in advance of the meeting with the student and their parent(s)/guardian(s) to review the prepared report on the student's behaviour.



St. Seton's Secondary School

Ballyfermot, Dublin 10

In attendance

- Student (mandatory)
- Parent(s)/Guardian(s) (mandatory)
 - Parent(s)/Guardian(s) may bring a suitable external support person with them, once there has been prior agreement with the Chair.

4. Role and Functions of the Behaviour Review Committee

a) Review of the Student's Educational Experience

At the meeting with the student and their parent(s) / guardian(s), the BRC will review the prepared report:

- Behaviour data (Compass, report cards, suspensions)
- Attendance & Punctuality
- Academic engagement & Termly Reports
- Previous interventions and outcomes
- Student voice – *what the student feels is going wrong*
- Parent Voice - *what the parent feels is going wrong*

b) Structured Conversation

The meeting will:

- Allow the student to explain and account for their behaviour
- Explore the impact of their behaviour on -
 - Teaching and Learning
 - Their Peers
 - The Staff
 - Day to day operation of the school

c) Behaviour Support Contract

A formal Behaviour Support Contract will be signed at the meeting. The contract will include

- Clear, achievable behaviour targets



St. Seton's Secondary School

Ballyfermot, Dublin 10

- Specific supports the school will provide
 - The names of two staff members who will provide particular support to the student. One of these two staff members will meet them each day as they come to school for the duration of the contract.
- Explicit expectations of the student
- Clear role of parents/guardians
- Review period (e.g. 4–6 weeks)

The student will not be allowed to return to school until the contract is signed by the student and their parent(s) / guardian(s).

Failure to engage or make sufficient progress when a Behaviour Support Contract is in place, may result in referral to the Board of Management. The purpose of the Behaviour Support Contract is to avoid this outcome.

5. Record-Keeping and Governance

- Minutes of the meeting will be recorded on Compass
- Behaviour Support Contract placed on the student's file
- Review date agreed and recorded in the minutes
- Parents receive a copy of the minutes and the Behaviour Support Contract

6. Adoption of the Phone Free Policy

This policy was adopted by the Board of Management on 10th February 2026.

This policy has been made available to school personnel, students and published on the school website. A copy of this policy will be made available to the Department and the Trustees, if requested.

This policy and its implementation will be reviewed by the Board of Management once in every school year, as part of the annual review of the Code of Behaviour.

John Barry
Chairperson, BOM

Sarah Green
Principal